**Logo

Description automatically generated**

**FORM A4**

**Strategic Trade Management Office**

3F Tara Bldg., 389 Sen. Gil J. Puyat Avenue, 1200 Makati City, Philippines

Telephone: +63 (2) 8639-0182

**NOTIFICATION FORM – CERTIFICATE OF EXEMPTION**

This is to notify the Strategic Trade Management Office (STMO) of the intent of the [*insert name of the law enforcement agency*]to [*insert activity (e.g., import*] strategic goods indicated in this form. Below are the details of the transaction.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Importer**  Name:  Address:  Contact Person:  Designation:  Telephone No.:  Email: | **Country of origin:** | | | **Code:** | |
| **Country of consignment:** | | | **Code:** | |
| **Country of final destination:** | | | **Code:** | |
| **Port of Entry:** | | | **Port of Final Discharge:** | |
| **Expected Date of Delivery:** | | | **Customs procedure:** | |
| **End-User**  Name:  Address:  Contact Person:  Designation:  Contact Number:  Email: | **Third parties involved (e.g., broker)**  Name:  Address:  Contact Person:  Designation:  Telephone:  Email: | | | | |
| **Exporter**  Name:  Address:  Contact Person:  Designation:  Contact Number:  Email: | **Third parties involved (e.g., broker)**  Name:  Address:  Contact Person:  Designation:  Telephone:  Email: | | | | |
| **Description of the item:** | | **NSGL Code:** | **HS Code:** | | **Quantity and metric unit:** |
|  | |  |  | |  |
|  | |  |  | |  |
| *Add additional row, if necessary.* | | | | | |

*Note: Please do not leave any blank fields (state N/A if not applicable). An incompletely filled-out form shall not be processed by the STMO.*